

**JOINT ENGINEERING DATA MANAGEMENT INFORMATION AND
CONTROL SYSTEM (JEDMICS)
REQUEST FOR ASSIGNMENT OF LOGON ID AND PASSWORD**

1. Type of Request: New Change Cancel LOGON ID

2. Request is: DoD Military/Civilian DoD Contractor

3. Request is US citizen: Yes No

4. Name of Requester: _____

5. Requester's Organization: _____

6. Office Symbol: _____

7. Address/Building Number: _____

8. Phone Number: Commercial _____ DSN _____

9. Fax Number: Commercial _____ DSN _____

10. Email address: _____

11. For DoD CONTRACTOR (All blanks must be completed)

Company Name/Address:

Phone Number: _____ Contract Number: _____

Expiration Date: _____ Government POC: _____

Government POC Phone: Comm: _____ DSN: _____

12. Requester's Host Machine Information

a. Access Through EGDW GDW PC

b. UserID & IP Address:

c. Node Name (leave blank)

13. Justification for Access:

14. User Agreement:

1. As an authorized user of Department of Defense (DoD information assets, the user is responsible for:

a. Complying with information asset security controls, as specified by DoD computer security regulations.

b. Keeping userID and password confidential and for specified user use only.

c. Using DoD resources only when authorized and for approved purposes.

d. Notifying Security Administrator of exposures, misuse, or noncompliance situations.

2. Limited/Proprietary Data:

a. The user confirms that all limited/proprietary data obtained through this account will be used exclusively for Government purposes, and will not be released to any non-government activity or individual.

b. The user further confirms that all limited/proprietary data obtained through this account will be returned to originating center upon completion of use, or will be destroyed by the user.

Any violation of these responsibilities may result in termination of computer system access.

14. Signatures:

Requester's Signature: _____ Date: _____

Supervisor's Name: _____ Date: _____

Supervisor's Signature: _____ Date: _____

SUBMIT FORM TO:

DSCC-VTRA
P.O. BOX 3990 (Bldg
20/A011)
Columbus, OH 43216-5000

POC: JEDMICS HELP DESK
(614) 692-4829, DSN 850-3793
FAX (614) 692-3793
Email: dscvtra@dsc.dla.mil

DSCP-ITC
700 Robbins Ave.
Philadelphia, PA 19111-5096

POC: Rosalie Strawberry
(215) 737-7235, DSN 444-7235
FAX (215) 737-7156
Email: rstawberry@dscp.dla.mil

DSCR-VADA
8000 Jefferson Davis
Highway
Richmond, VA. 23297-5610

POC: JEDMICS HELP DESK
(804) 279-2413, DSN 695-2413
FAX (804) 279-6299
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